

## **Data Protection Act 1998: Consent Form**

### **Consent for personal information to be held on the Better Futures system to:**

- (i)** monitor the impact of housing support services in Scotland and
- (ii)** to assist services to work together where more than one service is being used by an individual

### **I understand and give/do not give (delete one) consent that: -**

- Information about me, including sensitive personal information, will be stored on a computer accessed through a secure website for the purpose of monitoring services in Scotland. This will include information about my ethnicity, housing situation, support and care needs, health circumstances, addictions situation and employment seeking.

- Information about me will be shared in two ways:

**(1)** It will be shared with local authorities that have the lead responsibility for monitoring housing support services in Scotland. This information will be shared in a way that does not identify me or any other individual and will be used to produce general statistical information.

**(2)** It will be shared with other agencies working with me to whom I have given consent separately. This information will be used by agencies working directly with me so that all services working with me can contribute to one record of my situation. This sharing of my information will identify me.

### **I understand that:**

- I can see the information held about me on computer or ask for a printed copy.
- I can choose to have some or all of this information removed.
- I have the right to refuse any information about me being recorded on the Better Futures system.
- I can review this consent form at any stage.

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

If you have any questions about this or want to see any of the information held about you, please contact the Data Controller at:

Project name \_\_\_\_\_

Project address \_\_\_\_\_

Project telephone number \_\_\_\_\_

or

CCPS, Danzig House, 8-12 Torphichen Street, Edinburgh EH3 8JQ

Contact: Yvette Burgess, HSEU Tel 0131 229 9468